



Compliance Best Practices FOR E-VERIFY:



Establish clear protocols for completing I-9 forms and using E-Verify consistently for all new hires to avoid discrimination claims.



Train Human Resources and other hiring personnel thoroughly on the system's requirements and processes, ensuring they understand deadlines and proper documentation handling.



Regularly review E-Verify cases to resolve any discrepancies promptly and maintain accurate records for audits.



Stay updated on updates/changes to federal and state regulations regarding E-Verify usage.

Disclaimer: The information on this guide does not and is not intended to constitute legal advice. This compliance best practices guide is for informational purposes only based upon currently known information. Recipients should contact an attorney of their choosing to obtain legal advice with respect to any particular situation or legal matter.